



REQUEST FOR VENDOR OR EDUCATIONAL PRESENTATION

One Calls of America allows meeting time and encourages industry and education presentations. **The following information must be completed and guidelines met for any guest to be included on a future agenda.**

Name of prospective speaker: _____

Company: _____

Address: _____

City, State, Zip Code: _____

Phone: _____ Email: _____

OCOA Member making request: _____

Content of presentation (*please describe in detail*):

Relevance to organization:

Request forms must be received at least 30 days in advance of a meeting of OCOA and should be submitted to the current OCOA president.

Date Submitted: _____